



Pardada Pardadi Educational Society

Rural Development through Education, Employment & Empowerment of Girls and Women.

Creating change makers since 2000.





Job description

Manager- Fundraising- Corporates

Salary- In line with experience and industry

Location: South Delhi

The organization

Founded in the year 2000, by Virendra (Sam) Singh, former President and Managing Director of DuPont South Asia. PPES is presently working with over 2500 girls and about 5000 women in more than a hundred villages around Anupshahr town in Western Uttar Pradesh. The objective is to socially uplift and economically empower the girls and women in this region. We work on four programs namely, education (School & Higher Education), health & hygiene, community development, and economic empowerment. With the ultimate aim of ensuring financial independence for these girls and women, PPES also ensures that they are equal and contributing members of their families and communities. Today, we have 141 girls enrolled in Higher Education and 117 girls working across the world. We are currently in a period of growth and the fundraising and communications team is at the forefront of the growth.

The opportunity: Manager- Fundraising- Corporates

The team is seeking an experienced fundraising manager to join the team in our Delhi office and work closely with the Head of Fundraising & communications and the wider team. To add value to the team's capacity and be in line with our values as an organization. We work with several high-profile organizations, international donors, and HNIs across the globe. The successful candidate will work closely with the team for developing RFPs, Grants, corporates, philanthropic ventures, multilateral foundations, writing proposals, and apply for grants that will support the fundraising efforts during this period of growth.

Roles and Responsibilities:

- Researching and approaching corporates, philanthropic ventures, multilateral foundations, trusts, government agencies and other bodies that could potentially make grants to the organization
- Working extensively to look for corporate donation under CSR
- Developing and presenting proposals to the prospective donors and funders
- Maintaining a relationship with all donors, supporters, and sponsors through report/update sharing



- Conducting need-based research & analysis and integrating them for institutional messaging
- Increasing awareness in masses about the work of the organization
- This is not an exhaustive list of responsibilities; other jobs will be there as per requirements of the management.
- Team player

Qualifications and Experience.

- Preferably a master's in sales, marketing, fundraising English or any humanities subject with a minimum of 5-8 years of experience in fundraising, sales, marketing, and corporate communications.
- Excellent interpersonal skills- Persuasive and self-confident
- Willing to travel as and when needed to Anupshahar, Uttar Pradesh
- Exemplary verbal and written communication skills
- Must be fluent in English & Hindi
- Proficiency in all Microsoft Office and Google products

Application process:

Interested candidates meeting the above criteria are requested to submit their application along with a covering note to communication@pardadapardadi.org, indicating the title of the post applied for on the subject line of your e-mail. We will contact you if your background matches our job qualifications.

Contact Details: communication@pardadapardadi.org

Phone Number: ??????????

Website: www.pardadapardadi.org